

2022–2023 School Year Annual Plan Update: Recommendations for Implementation

Recommendation Number	Specific Text of Recommendation	Recommendation Type (Current,
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	Rationale for Recommendation: Legal expenses have increased exponentially during the last few years		
4	<p>By March 1, 2023, the school district shall institute a more effective and efficient claims auditing and payment process that has been approved by the Fiscal Monitor.</p> <p>Rationale for Recommendation: The district needs to avoid late payments to vendors and the subsequent closure of certain credit accounts, which have adversely affected district operations.</p>	New	A greater percentage of payments to vendors will occur within a thirty-day period. Accounts on credit, such as Home Depot, Lowes, and gas card accounts will not be suspended due to lack of timely payment.

PREVIOUS RECOMMENDATIONS –

	<p>Rationale for Recommendation Procedures were discussed at a meeting in the spring of 2022 but no actions were initiated and as a result, the 2022-23 school year budget coding contained numerous expenditure errors which could have been avoided.</p>	<p>Modification / addition to above.</p>	
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By January 31, 2023, the Board of Education shall set forth specific dates approved by the Fiscal Monitor, by which the folet

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which could not immediately be filled. This, in turn, created difficulties in getting all necessary work done timely. While existing staff cannot be expected to step in and cover all duties of those unfilled positions, cross-training will assist in getting the most vital tasks accomplished as necessary.

The Business Office deserves commendations for issuing payroll with a minimum of difficulties during an extended absence in that area.

By March 1, 2023 the district shall either obtain from the Town of Babylon detailed schedules of Payments In Lieu of Taxes (PILOT) or provide to the Fiscal Monitor satisfactory evidence of the district's efforts to obtain such schedules.

	functional area analysis in some time. School districts depend on these assessments to gauge the inherent risks in various aspects of their operation and therefore need such independent reviews for the purpose of improving operations.		
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