

**Step by Step Guide to Complete the 2019-20 Compliance Standard LEA Maintenance of Effort (MOE) Calculator for the Individual with Disabilities Education Act (IDEA) Program**

**\*\*\* The 2019-20 Compliance Standard must be completed on Version 1.3 \*\*\***

**Extra Step required for the 2019-20 Compliance Standard Calculator**

Once a district/agency receives approval of their 2019-20 Compliance Standard Calculator it

## **Verification of Previous Years Requirements Before Getting Started**

School Districts/State Agencies

1. Report 16A - Line 3 - Parentally placed in a nonpublic elementary school and NOT receiving publicly funded special education and related services
2. Report 16B - Table 3

## **Information that MAY be Completed**

### **Exceptions & Adjustment**

A school district/state agency may reduce its MOE obligation for expenditures if there is an allowable exception. Allowable exceptions are those due to a) voluntary or for-cause departure of special education staff, b) decrease in enrollment of IDEA-eligible children, c) termination of an exceptionally costly program for a particular child, under certain circumstances, d) termination of costly expenditures for long-term purchases.

Guidance on Exceptions is located on **Tab 2 (lines 256-297)** of the Calculator. NYS Education does not operate a high cost fund so Exception (e) is not applicable.

- 1) **TAB 19. 19-20 Exc & Adj.** - If a district/agency has any allowable Exception(s) and/or Adjustment please complete the information as applicable. Please complete any information for the Compliance Standard located in columns H-M.

For any Exception included in the Eligibility Standard section (Columns A-F) please include that exception in the Compliance Standard section (Columns H-M) as well if the Exception is allowable for the 2019-20 school year. Exceptions included in the 2019-20 Eligibility Standard are not calculated for the 2019-20 Compliance Standard Calculation. It is permissible to have the same Exception in both the Eligibility Standard and Compliance Standard since the comparison years are different.

**\*Tab 3. Getting Started** - For Cell B7 please make sure the drop-down

## **How to Submit Completed Calculator**

Once completed, please submit your LEA MOE Calculator to